



AAHA REOPENING GUIDELINES

Appointment times will be limited, on a first come basis. All direct patient contact will be by appointment only, **NO EXCEPTIONS!** The front door will remain locked during business hours to prevent any ‘walk ins.’ Dr. Woodard and Mr. King will be alternating appointment times so that there will be no patients in the waiting area.

These guidelines will be strictly followed through the month of May but plan on them being followed for several months. The vast majority of our patients are in the highest risk group – plus, we have family members who have compromised immune systems so we **MUST** be very careful to limit exposure to Covid19. We want to insure that everyone is as safe as possible and we appreciate your cooperation.

Appointment Protocol

- 1) At the time of your appointment, park and stay in your car. Please call the office to let us know that you have arrived. There is no reason to be early because the front door will be locked. At your appointment time, one of us will open the front door and ‘wave you in’ and the door will be locked behind you.
- 2) We will only allow one caregiver to attend with the patient – no children.
- 3) We will wear masks and patient (and caregiver) must also wear mask. No mask, and the appointment will be rescheduled.
- 4) We will need time between patients so that chairs, equipment and work areas can be disinfected before the next patient.

Repairs

- 1) If we have scheduled you for a repair appointment, the guidelines above will be followed.
- 2) If we have asked you to drop your hearing aid off at the front desk, just park and call the office. One of us will meet you at the front door to take your hearing aid or you can simply drop the hearing aid through the mail slot in the front door.
- 3) If you are waiting, just have a seat in your car while we service your hearing aid
- 4) Once we have your hearing aid serviced we will call or text you to let you know the hearing aid is ready. We will meet you at the front door to return your aid to you.